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Passages

SCOPE OF WORK

Consultant

This scope of work defines the key parameters, responsibilities and deliverables expected for this consultancy that will support the qualitative research in Kinshasa, Democratic Republic of Congo (DRC) within the Passages project umbrella for Georgetown University's Institute for Reproductive Health.

☑ **By August 21st 2020**, please submit a CV and with daily rate to info@passagesproject.org.

Timeline: The activities in this SOW will take place over 20-25 days between August 2020 & end of January 2020. Days and exact timeframe to be determined with selected consultant.

Location: Global/flexible

About the Institute for Reproductive Health, Georgetown University

The Georgetown University Institute for Reproductive Health (IRH) is dedicated to improving the reproductive health of women, men and youth through a research-to-practice agenda. Our emphasis is on increasing access to and use of family planning, increasing fertility awareness through life-stage appropriate interventions, expanding access to fertility awareness-based family planning methods in an informed choice context, and developing scalable interventions to transform gender norms and catalyze the diffusion of social norms that support family planning. Cross-cutting themes in the Institute's work include the diffusion of social norms that support reproductive health, scale up of innovations, and incorporating gender perspectives in reproductive health. In partnership with a wide range of international and local organizations, IRH conducts research, builds capacity, and provides technical assistance to public and private-sector organizations in lower and middle-income countries and the U.S. The Institute is supported by grants from U.S. foundations and government agencies, including the U.S. Agency for International Development (USAID). [Learn more](#)

About the Passages Project

The Passages Project aims to address a broad range of social norms, at scale, to achieve sustained improvements in family planning and reproductive health, with a focus on very young adolescents, newly married youth, and first-time parents. This research project is building the evidence base and contributing to the capacity of the global community to strengthen normative environments that support reproductive health, especially among the aforementioned groups. Passages capitalizes on formative life course transitions to test and scale up interventions that promote collective change and foster an enabling environment for healthy timing and family planning and healthy timing and spacing of pregnancies. [Learn more](#)

About the Activity: Qualitative Research Oversight for Masculinite, Famille et Foi Program

As part of the Passages Project, IRH has been collaborating with Tearfund to implement and evaluate the [Masculinite, Famille et Foi \(MFF\)](#) intervention in Kinshasa, Democratic Republic of Congo (DRC). MFF is a family-planning focused adaptation of the Tearfund-developed [‘Transforming Masculinities’ \(TM\)](#) intervention. The TM intervention is a gender norms shifting approach to transforming harmful concepts of gender and masculinities to promoting gender equality and reduce rates of sexual and gender-based violence (SGBV). As a promising approach, since 2016, TM has been adapted, scaled and implemented in multiple settings worldwide as part of Tearfund’s strategy to expand the program in efforts to reduce SGBV. The MFF program in Kinshasa has been evaluated through baseline and end line quantitative surveys, and a midline ethnography study. Qualitative research was expected to take place concurrently in late 2018 when the end line quantitative surveys were being administered, however, funding restrictions have delayed this work. Now, this qualitative study is being conducted to support existing data collected at end line.

The focus of this study is to explore how social dynamics related to implementing the project in an urban setting, Kinshasa, build upon and explain findings from the quantitative evaluation and other previously collected program data. With this focus, we seek to better understand and explain findings from the quantitative study and provide needed information to guide future adaptation of norms shifting interventions from rural to urban settings. This focus will allow the team to better understand and unpack findings to articulate pathways of change in this model, to adjust the theory of change to better represent MFF norms shifting in an urban setting, and to interpret now the added value of a norms-shifting intervention led to behavioral shifts in uptake of voluntary family planning (FP) and reproductive health use and prevent intimate partner violence (IPV).

Purpose of Consultancy/Contract: To support IRH in these efforts, IRH seeks an experienced qualitative researcher to manage and provide technical support to this qualitative study. The consultant will work closely with IRH to review and finalize the research protocol, train and oversee researchers and data collectors in Kinshasa, develop an analysis plan, conduct data analysis and write a report.

Note: This work has begun, and as such, the specificity of deliverables will be determined once the consultant is recruited and initial planning is done in executing a contract.

Responsibilities & Terms of Reference

- Establish strong working relationship with IRH, Tearfund, research firm/researchers on the ground and where relevant other on-the-ground partners
- Review relevant documents to achieve working knowledge of the Passages Project, the MFF program, the research design and research reports and data collected to date
- Review of the existing draft research protocol, guides, forms, etc.
- Revisions to the research protocol and guides, together with key partners and stakeholders
- Support (oversee) the translation of the research protocol and guides
- Support (oversee) the submission of the research protocol for ethical review
- Participate in meetings with IRH (and, as relevant, Partner and USAID staff) to plan in country study activities including data safety and security, data collection procedures and timelines
- (Co-)facilitate qualitative research training and protocol training for on-the-ground researchers’
- Manage data collection and ensure data security, including facilitating meetings between IRH and the research partner, documenting learnings and changes to the protocol, assessing progress and challenges

- Develop a transcription plan and review transcriptions
- Develop analysis plan; conduct analysis, in collaboration with IRH
- Develop a draft report
- Finalize the qualitative research report

Expected Deliverables

- Revisions to research protocol and guides
- Translated research research protocol and guides
- Ethical approval
- Research implementation plan (on-the-ground study plan)
- Analysis plan
- Draft and final qualitative research report

Planning, Logistics & Support

IRH will provide the following support and information to the selected consultant:

- Internal background materials to facilitate the SOW
- The drafted research protocol and guides
- Meeting set up and logistics
- Supportive oversight to all activities
- Regular check-ins to answer questions and agree next steps to facilitate progress toward deliverables
- Access to shared platforms for communication and outreach efforts
- Review of deliverables outlines, deliverables, and where relevant finalization of deliverables for submission to donors or for graphic design

Submission of CV

By August 21st 2020, please submit your CV along with a daily rate quote for the days associated with this work. Please direct the submission to info@passagesproject.org.

The selection criteria will include:

- Demonstrated extensive previous experience in managing qualitative research studies (for/within global health programs, violence prevention programs, or of community-based norms-shifting programs, a plus)
- Demonstrated experience in developing qualitative research analysis plans, conducting analysis and writing reports
- Demonstrated experience conducting participatory, learning and action research and activities
- Demonstrated experience in central Africa, a plus; previous experience in DRC preferred
- Demonstrated understanding of and experience in gender/gender-transformative programs, violence prevention, and/or normative change, in development sectors (beyond reproductive health)
- French language skills (both reading and speaking) are necessary
- Competitiveness of cost